

Parents/Guardians,

We want to reassure parents and guardians that we are adhering to all the guidelines, policies, and procedures set forth by NC's Department of Health & Human Services, as well as the Center for Disease Control (CDC).

While making this decision can be difficult, please know that we take the safety, health, and well-being of our staff, children, and families seriously, and so we have put together updated policies and procedures for the **Sportsplex Remote Learning Academy**:

- For safety reasons and to be able to maintain proper social distancing, **there will be no more than 10 assigned children to a classroom. Registration will be on a first come, first serve basis.**
- There is a one-time registration fee of \$50 per child. **CLICK HERE to register online today!**
- All children must be dropped off **no later than 8:30am**, so we can get started promptly with their remote/virtual learning.
- Drop-off and pick-up will take place inside of the Field House. **Please make sure whoever is dropping off and picking up the child(ren) is wearing a mask and maintains a proper distance. You will walk your child to the classroom door and wait until they are screened and checked in before leaving.** If you pick up prior to 5:15pm, you will have to call the number that's posted on the Field House doors, as a staff member is not running pick up until then, and the Field House doors will be locked. **Please make sure to always bring a picture i.d. when picking up, as there are different staff members who run pick-up.**
- Remote learning will take place from 8am-3pm each day. Your child should come prepared with a laptop or iPad (if they use one to do their schoolwork), a notebook and pencils, headphones, a book to read, workbooks, their laptop charger, worksheets, and any other supplies that he or she might need to complete schoolwork. **We strive to do our best and assist each child with their individual schoolwork needs!**
- **If your child presents COVID-19 symptoms, has a fever of 100.0° or higher, or if he/she does not pass the screening, then your child cannot be admitted in.** If your child starts to experience COVID-19 symptoms or develops a fever, the child will have to leave, and a parent/guardian must be able to immediately come pick them up.
- All counselors and staff interacting or supervising the children will be required to wear a mask. **For the safety of everyone, it will also be required that ALL children wear a mask! Parents are expected to provide properly fitted masks for their child(ren). Orange County Sportsplex and KidsPlex will not be responsible for providing masks.** \*\*Please pack an extra mask or two for safety purposes. \*\*
- Parents/Guardians will be asked to supply their child's snacks and lunch, which must be completely **NUT-FREE (the label cannot say 'may contain nuts' or have anything that's processed in a nut-facility either)**. They will also need their **own** water bottle, as the water fountains will be shut off for sanitary reasons.
- We ask that to be able to still do crafts, that parents/guardians send their children with their own basic art supplies (crayons, colored pencils, and/or markers, scissors, and glue) in a pencil box.

- All other materials/supplies/equipment that we use will be thoroughly sanitized before the next group uses it. We have also heightened our end-of-day cleaning procedures, as well. All cleaning solutions will be EPA registered disinfectants, per the CDC's guidelines.
- Spaces that KidsPlex will be utilizing will be taped to ensure social distancing, posters will be put up around the facility to remind children of the social distancing rule, as well as other posters to remind children not to touch their eyes, nose, or mouth, and posters in the bathroom to demonstrate the proper hand-washing technique.
- There will be an adequate amount of hand sanitizer in touch-free dispensers placed around the facility for situations where handwashing is not available.

We understand that there are a lot of new policies and procedures that must be put in place for the safety of our staff, children, and families. Thank you for entrusting us with the care of your child(ren)!

Thanks,

*Gayle DelVecchia*

Director of Children's Programming

Orange County Sportsplex

101 Meadowlands Dr.

Hillsborough, NC 27278

**Office:** 919.644.0339 (Ext. 228)

**Fax:** 919.644.2120

[gdelvecchia@oc-sportsplex.com](mailto:gdelvecchia@oc-sportsplex.com)